



THE UNIVERSITY OF LETHBRIDGE  
STUDENTS' UNION

## **ULSU Teaching Excellence Award Terms of Reference**

### **Purpose**

The ULSU would like to formally recognize and honour teaching excellence at the University of Lethbridge. The ULSU will do so by offering one to three awards at the committee's discretion recognizing the instructor(s) that have shown outstanding efforts to increase the learning experiences of their students.

### **Eligibility**

All professors, sessional staff and lab instructors are equally eligible for this award. The ULSU Teaching Excellence Award is based solely on teaching excellence. The instructor must have taught during the academic year that the award is given.

### **Nominations**

All undergraduate students are eligible to nominate an instructor for this award. The nominator will be required to complete a letter of support outlining how the nominee has demonstrated outstanding efforts to increase the learning experiences of his or her students.

### **Committee Members**

Nominations for this award will be brought forward to the ULSU Teaching Excellence Award selection committee. This committee will consist of:

1. The Vice President Academic
2. Five General Assembly Representatives
3. Three students-at-large

### **Selection Process**

In early January, the ULSU will advertise that we will be accepting nominations for the ULSU Teaching Excellence Award. The nomination period will be from mid January to March. In late March, after all nominations are collected, the committee will meet and discuss all of the formally nominated candidates. Following that meeting, the committee will do more in-depth research into the candidates. In early April, the committee will meet again to decide which nominees will be receiving the award.

### **Recognition**

The award winners will be formally recognized at the ULSU Last Lecture in April. The ULSU will also acknowledge the winners in The Meliorist the following week.